Risk Assessment

Club or Event	**Ross Regatta 2023 event management risk assessment**	**Date:**	**01/07/2023**
Author	**Dave Sykes**	**Rev:**	

No:	Hazardous Event	Potential Consequences	Risk Assessment			Reduce Likelihood of Event		Mitigate the Consequences		Action Parties				
			Severity (1-5)	Likelihood (A-E)	Risk (L/MS/I)	Barriers	Action to Maintain Barriers	Barriers	Action to Maintain Barriers	Regatta Chair	Safety Advisor	Race Committee	Welfare officer	Co-ordinating Umpirer
1	Car Parking- hit by a car/run over	Personal injury/death	5	D	S	Parking in pre planned areas. Parking controlled by a responsible adult at all times. High-viz worn by parking marshalls.	Appointed person to coordinate parking and delegate responsibilities to a responsible adult on change of shift	All involved in car parking to be briefed and are to wear high-viz. Parking to be coordinated by a nominated responsible adult	Safety Advisor will brief the parking coordinator. Hi viz will be made available to parking marshals. Junior and vulnerable adult helpers will work in accordance with the regatta welfare plan		x		x	
2	Boats on/Boats off personal injury	Personal injury/ilness through being hit by equipment, infection of wounds from leptospirosis, back strain from continuous poor posture, sun burn, slips/trips/falls	2	c	m	Regular change over of teams. Experienced club rower present with each team. Mentoring of inexperienced team members. All involved to wear shoes/sandles.	A rota will be set up with all concerned informed of their duty sessions. All teams will be briefed at the pre-regatta meeting. Working in line with the regatta welfare plan.	Duty periods limited to 3 hour maximum shifts. Teams advised to wear suntan lotion , hats and skin covering clothes. Experienced team members will mentor less experienced membgers. Firstaid facilities on site during the regatta. Wood chip used to mitigate against slipping on the bank if weather conditions dictate.	Rota organisor will work with the Public address folk to ensure people turn up for shifts. Safety advisor to sourse wood chip if neded.		x		x	
3	Money handling; being robbed.	Personal injury, mental stress	4	c	m	Agreed policy on quantity of cash to be held at an income point withsystems in place to get excess money to the club safe. Welfare policy to be adhered to in money handling situatios	Money handlers briefed on safe holding and transfer of cash (transfer notes used to reduce risk of stress through theft accusations.)	2 people to transport cash between income points and the safe. Money handlers tobe briefed not to put themselves at risk. Mobile phones available to call for help. Money handlers briefed to work in pairs and to use 112 emergency system.	Welfare officer and safey advisor to brief all money handlers over safe holding and transfer of cash.	x	x		x	
4	Boat pairing personal injury	Parsonal injury through being hit by equipment	4	D	S	Experienced marshal to work with the boat check umpire to ensure the area is safe and that spectators stay clear of Boat Pairing/Boat Check.	Safety advisor to contact canoe hire companies to warn them of the event. All boats checked for safety before going on the river. Upstream marshal to liaise with start umpire to manage traffic through the regatta course. Safety boats on station when racing is on.	Close liaison maintained between boat check umpire and boat pairing marshal First aider available on site.	Umpires and marshals briefed at the beginning of the day.		x			
5	Illness caused by exposure to river water	Death or severe illness(including leptospirosis)	5	c	L	Possible gastrointestinal illness caused by swallowing/contact with river water. Possible infection including leptospirosis caused by contact with river water	All people who have injestedriver water to be checked over by the first aid crew. Safety instructions to include advise on Leptospirosis. All regatta marshals working in the river advised at boat check to cover wounds/ blisters and wash then after rowing	First aid crew acailable at all times. Participants given good information on risks and controls. Safety crews and umpires briefed	Club safey advisor and Welfare officer responsible to brief umpires, Safety Crew and first aiders.		x		x	
6	Illness caused by hot weather/ sunshine	Dehydration/sunburn for participants	1	e	L	Temporary or permenant damage to athelete's health. Temporary/permanent skin damage	Advise regatta marshals of the risks. Supply access to drinking water	Facilities director to sign outside taps on the boat house. Regatta team and umpires briefed.	Safety advisor to ensure welfare officer and co-ordinating unpire are aware of the weather forecast and mitigation measures (water location)		x		x	x
7	Child/vulnerable adult abuse	Mental and physical injury	4	b	M	Child and vulnerable adult welfare policy.	Regatta helpers to be aware of risks to themselves and juniors. Briefing of all club members and regatta team to be aware to look out for inappropriate behaviour.	Welfare Officer and committee take all concerns seriously. Child and vulnerable adult welfare will be priority at all times and any issues dealt with promptly.	Welfare officer will be available and on site during the regatta. The club safety advisor will act as deputy should the welfare officer need to leave site.		x	x		

Risk Assessment

Club or Event	**Worcester Rowing Club**	***Note: The action parties columns should include whoever is appropriate, they will definitely be different for an event (including the safety launch provider, umpires etc.)***	**Date:**	**01-Apr-11**
Author	**John Smith**		**Rev:**	**0**

No:	Hazardous Event	Potential Consequences	Risk Assessment			Reduce Likelihood of Event		Mitigate the Consequences		Action Parties				
			Severity (1-5)	Likelihood (A-E)	Risk (L/M/S/I)	Barriers	Action to Maintain Barriers	Barriers	Action to Maintain Barriers	CWSA	Club Captain	Coach	Crew Captain	
1	Collision between two crews on river	Potential Injury, significant damage and/or capsize	3	D	S	Navigation Rules	Map showing navigation rules in boathouse	Phone to summon assistance	Communicate and enforce procedure to carry mobile phine in waterproof container	X		X	X	
						Cox, bow-steer competence	Club registration of coxes & bow-steers competence and permission to go out without a launch	Club rescue launch	Ensure launch and crew are on the water or available and ready to boat at all times		X	X	X	