

Competition Safety Checklist

Row Safe Further Guidance



		Yes	No	N/A
1.0	Water Safety Adviser and Welfare Officer			
1.1	Has a person been appointed to act as Water Safety Adviser for the event as required by the ARA?	x		
1.2	Is the Water Safety Adviser a member of the Organising Committee?	x		
1.3	Is Water Safety a regular item at each meeting of the Organising Committee?	x		
1.4	Has a Welfare Officer been appointed (see SPCG 11 - Guidelines for rowing competitions - includes competition safeguarding checklist)?	x		
1.5	Is the Welfare Officer a member of the Organising Committee?			
1.6	Is Welfare and Safeguarding a regular item at each meeting of the Organising Committee?	x	x	
1.7	Is Water Safety part of the event review?	x		
1.8	Is Welfare and Safeguarding part of the event review?	x		
2.0	Risk Assessment			
2.1	Has a Risk Assessment been undertaken covering situations on both land and water including the welfare and safeguarding of juniors or vulnerable adults?	x		
	Does the Risk Assessment incorporate welfare and safeguarding issues	x		
2.2	Is the nature of the course taken into account including the start and finish area, the room for crews to overtake over the majority of the course and room to accommodate other water users or crews not racing	x		
2.3	Is the Risk Assessment reviewed after each event taking account of previous incidents, changes to the course or new hazards?	x		
3.0	Safety Plan			
3.1	Has a Safety Plan been formulated, based on your Risk Assessment?	x		
3.2	Does the Safety Plan incorporate welfare issues, or has a separate Welfare Plan been formulated (see SPCG 11 – Guidelines for rowing competitions)?	x		
3.3	Does the Safety Plan cover the decision making process for cancellation due to inclement conditions, rules applying to the event, communications, medical and first aid, the start and finish, Race Monitors/Umpires, instructions to officials and competitors, emergency vehicle access and an Accident and Emergency Action Plan ?	x		
3.4	Has the Safety Plan been shown to the police, water authority, ambulance service, life saving and first aid organisations to confirm that the event can take place under safe conditions for both competitors and the general public.	x		

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3.5	Do you ensure that officials, safety boat crews, umpires, first aiders and medical officer are fully briefed about your Accident and Emergency Action Plan?			
4.0	First Aid			
4.1	Do you provide first aid cover?	x		
4.2	Do you appoint a Medical Adviser to ensure that all medical aspects, recovery and first aid are put in place?	x		
4.3	Do you ensure that competitors, supporters and the general public know where to obtain first aid?	x		
4.4	Do you have a medically qualified doctor on site to provide general medical support and advice?		x	
4.5	Do you have a method of communication to summon first aid to an accident?	x		
5.0	Safety boats			
5.1	Do you provide safety boats suitable for the task in sufficient numbers to provide rapid response?	x		
5.2	Are the crews of your safety boats competent in boat handling and rescue techniques (preferably trained to RYA Powerboat Level 2)?	x		
5.3	Do your safety boats carry buoyancy aids, line throwing equipment, thermal blankets, first aid equipment, bailer, knife, paddle, engine cut-out lanyard device, anchor and line and simple hand holds fixed to the side?	x		
5.4	Are the crews in radio contact with Event Control?	x		
5.5	Do you provide lifejackets/buoyancy aids for all safety boat crews on duty?	x		
6.0	Umpires launches			
6.1	Do your Umpires' launches carry buoyancy aids, line throwing equipment, thermal blankets and first aid equipment?			x
6.2	Do you provide lifejackets/buoyancy aids for all Launch Umpires when on duty?			x
6.3	Do you instruct your Umpires that in the event of an accident their first duty is to the safety of the competitor?			x
6.4	Do you provide Launch Umpires with radio communication and loudhailers?			x
7.0	Bank Umpiring:			
7.1	Where practical do you provide your Bank Umpires with line throwing equipment?	x		
7.2	Do you provide radio communication and loudhailers for Bank Umpires?	x		
8.0	Race Monitors in Processional Races			
8.1	Do you appoint sufficient Race Monitors so that between them they can observe the full course?	x		
8.2	Do you place Race Monitors in positions where there are tight bends, narrow passages that prevent overtaking, or where special care needs to be taken?	x		

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8.3	Do you provide Race Monitors with radio communication and loud hailers?	x		
9.0	Instructions to Officials and Competitors			
9.1	Do you provide officials and competitors with instructions which include local racing rules, navigation rules, flow pattern and identification of local hazards together with a plan of the course illustrating these features?	x		
9.2	Do you advise competitors of the actions they should take in the event of an accident together with emergency telephone numbers and the location of the nearest telephone?	x		
9.3	Do you provide officials with specific instructions regarding their particular duty?	x		
9.4	Do you instruct course officials and safety launch crews to be in position prior to crews boating?	x		
10.0	Control Commission			
10.1	Do you have a system in place to check competitors boats comply with the Rules of Racing regarding heel release mechanisms, bow balls, rudder lines and rudders, general boat condition and integrity, buoyancy compartment integrity and coxswains ability to escape from a front loader?	x		
11.0	Signposting			
11.1	Where required do you display warning notices of the event to other water users and the actions they should take?	x		
11.2	Where practical do you clearly buoy the racing course and traffic lanes for other passing river users as required by the local navigation or harbour authority?	x		

Further Notes